



Parish Pastoral Council Meeting Minutes

Parish Office meeting room

Sunday 14 August 2016, 1.30pm – 2.30pm

Agenda:

1. **Welcome and Prayer (Fr Paul)**
2. **Apologies:** Nui O'Malley, Craig Lewis, Elly Govers
3. **Approval of minutes meeting 10 July 2016** Acknowledge Deidre Russ's commissioning and offer support (Elly to do). Moved: Ruth, seconded Fr Paul.
4. **Guidelines for speaking at end of mass:** It was agreed to follow the diocesan guidelines
5. **Matters Arising:**
 - a. **Donation for pilgrimage.** Final approval will come from the FC meeting this week. 29th October coincides with Reignier School gala day. It is not possible to change the date of the pilgrimage, so it is going ahead as planned. Promotion within the parish will start mid September. A list has already been started.
 - b. **Workshop relationships with Muslims** (Ruth and Fr Paul) This has been approved. Ruth has contacted Sr Catherine Jones. She will be here Thursday 29th September, the workshop will be from 7-9pm, probably at St Mary's. It was agreed to open it up to other churches.
 - c. **Correspondence.** It was agreed to defer discussion of this till our next meeting
6. **Legislative Compliance:**
 - a. **Health and Safety** – Lucy van der Linden has been appointed to the position of managing H&S and is well on the way to identifying the hazards within the 3 churches. A computer has been bought for Carmel, so there is a computer available for Lucy. Work in progress, update at next meeting.
7. **Reports from Leadership groups:**
 - a. **Finance Committee minutes** (attached)
8. **General Business:**
 - a. **Parish and Faith Fair update** – Ruth spoke of her vision. It is more of an expo than a fair to be held at St Patrick's on Sunday 13th November, from 11.15am to 1pm. Each of the groups will be asked to speak for 1 minute, explaining the essence of their group and why they exist. After that people will be free to wander around, look at what interests them and get more information. It was suggested that the theme of the Sunday masses be the ministry of service. Ruth and Colleen to organise. Coffee and tea.

- b. **PPC Review update** – Kaye. There is a requirement that we evaluate the committee and membership. There are several options, which were discussed. It was agreed that there should be discussion between Elly and Fr Peter about timing. It should be done before the end of this year, so that we can launch into the new year with energy and gusto. The suggestion was that we start half an hour early at one meeting, and work on it then.
- c. **Service of Adoration:** The Pope has asked us to have a World Day of Prayer for care of creation. The Care of Creation group have organised a prayer service with adoration of the Eucharist, 5.30 to 6.30pm, 1st September, St Mary's.

9. Closing Prayer: Andrew Cowan

Next meeting 11 September, St Mary's Hall, Faith sharing: Andrew Cowan

Actions:		
Person	Action	Date Due
Andrew	Work with Liturgy Committee re expectations and reporting	October meeting
Ruth and Colleen	Organise Faith Fair	November
Elly	Write to Deidre Russ, congratulations on her appointment, offering support	

Next meeting: Parish Council membership