



## **Parish Pastoral Council Meeting Minutes**

**Parish Office, Thursday 21 September 2017, 7.00-8.45pm**

**Present: Nui O'Malley, Fr Paul Byers, Colleen Fouhy, Doug Neilson,**

**Apologies: Ruth Smithies, Fr Peter Head, Clare Shirkey**

### **1. Welcome and Faith Sharing**

Nui led the faith sharing.

### **2. Approval of minutes Meeting 17 August 2017**

Fr Paul moved and Colleen seconded. Carried.

### **3. Matters Arising:** The following action items were discussed:

1. Identifying possible options for the welcoming card was agreed to be included in the Communications Strategy.
2. Fr Paul briefed the meeting on the Homelessness Hui held on 24 August. Moved Fr Paul, seconded Nui (and carried) that the PPC consider support activities for the homeless in next year's Strategic Plan. Suggested activities might include:
  - Investigate the functions undertaken by each of the groups which attended the hui (Whatever It Takes, City Council, Food Distribution charities etc.)
  - Consider where CPON might fit in terms of the work that each group does
  - Agree how CPON might contribute as part of our future "Mission Centre" activities e.g. would the Hannigan Centre be the space where some of the existing activities might be hosted?

### **4. Inward correspondence:** None.

### **5. Annual Plan 2017 Progress**

- i. A-1, B-1 – Rule of Life - Report noted.
- ii. D-1: Social events – Nui briefed the PPC on the parish picnic. Agreed that the Youth Group run a sausage sizzle (gold coin donation toward a Life Team youth camp in the new year). Nui to work with Chris Marwick regarding a budget for sausages, bread etc.
- iii. E-2: Review of hubs –Colleen advised she had no responses to the notice posted in St Mary's. Fr Paul will work with Colleen on a notice in the parish bulletin explaining what the purpose of the hubs is and their dependence on volunteers etc.
- iv. H-2: Poor and needy – No report.
- v. K-1: Environment – No report.
- vi. M-1: Youth development group – Movie night scheduled for 29 September.
- vii. Q-1: Communication Plan – Doug advised communications plan still on hold pending the decision on the Building Proposal.
- viii. R-1, S-1, S-4: Finances – Report noted
- ix. T-1: Faith Formation and Leadership development – report noted.

**6. Reports from Leadership groups:**

- a. **Finance Committee** – Summary report received from the Finance Committee.
- b. **Liturgy Committee** – No report.
- c. **Parish staff** – Nothing to report.

**7. Legislative Compliance:**

- a. **Health and Safety** – No meeting due to number of apologies.

**8. Parish Priest Update:** Nothing to report

**9. General Business:**

- a. **PPC Youth Member** – Doug advised that Sarah O'Malley will attend from October's meeting as the youth representative on the PPC. The appointment will be for a minimum of one year.
- b. **PPC membership** – Doug advised that Fr Peter has identified the need for two additional members on the PPC.
- c. **PPC Secretary** – Doug advised that efforts to secure a secretary continued to be unsuccessful. It was surprising that no-one was wanting to take up this important role in spite of the option of being paid for their time.
- d. **Annual Retreats** – Noted that an annual parish retreat will be offered to the parish for the 2<sup>nd</sup> or 3<sup>rd</sup> week in Lent. Also general agreement that an annual retreat for the leadership group occur each year.
- e. **Parish Expo** – Options regarding the format for another parish expo were discussed. The general view was that a gathering for recent new arrivals to the parish (those who had registered as new parishioners in the past 12-18 months) would be a good way to promote the various groups across the parish. Over perhaps an hour or so, attendees could hear about parish groups (including its various committees and the hubs), provide feedback on what their impressions were of CPON (what they like, what they think could be improved) and enjoy a cup of tea and fellowship. Parish groups would be encouraged to provide 'brochures' (which provide a bit more detail about their activities, day and time of meetings and contact details) for attendees to take away.
- f. **Next meeting date:** Thursday 19 October, same time, same place.

**10. Closing Prayer:** Fr Paul

**Tasks**

Who:	Task:	By:	Completed?