



## **Parish Pastoral Council Meeting Minutes**

Minutes of meeting of the Parish Pastoral Council held on Thursday 15 March 2018 at 7.00pm in the Parish Office.

**PRESENT:** Fr Peter Head, Doug Neilson, Colleen Fouhy, Nui O'Malley, Sarah O'Malley.

**IN ATTENDANCE:** John Walker (Minute Secretary)                      **APOLOGIES:**                      None required

**WELCOME and FAITH SHARING:** Doug opened the meeting, and asked Nui to lead the Faith Sharing. The reading was from Luke Chapter 23 v 33/43

### **MINUTES:**

The minutes of the previous meeting held 22 February were taken as read and confirmed.

Moved: Fr Peter, Seconded Colleen, CARRIED.

### **MATTERS ARISING FROM MINUTES: (Tasks)**

1. Health & Safety issues re Hannigan Centre and use of facilities by non-parish groups – Nui advised that this matter was discussed vigorously at a recent meeting of the Health & Safety Committee; A review of the procedures at other similar centres (by reference to their web-sites) was also conducted. The draft rules were confirmed and noted that these will apply to all centres of the Parish. The next step is for the Draft Rules to be approved by the Health & Safety Committee and published.
2. Seeking interest in representing the Parish at Napier Family Group – in progress;
3. Formal Agreement for use of Car-park at St Mary's by Greenmeadows school – progressing;
4. Eco Audit and Expo for new parishioners – awaiting arrival of new Parish Priest;
5. Speaking at weekend Masses – Doug has discussed our position on this with the requester who understands our reasons and will withdraw his request;
6. Letter to Bishop's office re strategic plan – done.

### **CORRESPONDENCE:**

1. An email from a member of St Patrick's community regarding celebrations for St Patrick's day (17 March); It was agreed that for events such as this, it was up to each community to “do their own thing”.
2. A written report has been received from the Care of Creation group. For information.

### **ANNUAL PLAN 2017 PROGRESS REPORTS:**

Each committee should prepare their own report for inclusion in the Annual Report document. Early work should be underway early, but final review will be done by Fr Barry.

### **REPORTS FROM LEADERSHIP GROUPS:**

No formal reports have been received, and no concerns have been raised by any committee.

Fr Peter advised that for 2 weeks from 3 April there will be only 2 priests available. This could result in difficulties if the work-load is high for funerals, anointing, visits to the sick, and other priestly duties. He asked that this committee keeps a look-out for any overloads.

## **LEGISLATIVE COMPLIANCE:**

The next Health & Safety meeting will be in May.

## **PARISH PRIEST – UPDATE:**

Fr Peter advised Fr Barry is due to arrive 17 April.

## **GENERAL BUSINESS:**

Doug reported on a most satisfactory meeting with the the governance group of AA. They are professional in their approach, and the meetings proceed with a standard Agenda. They have a public liability insurance policy with Lumley Insurance. Our Finance Committee suggests a rental of \$100 per month. AA. At the conclusion of the discussion Doug moved that, subject to approval by our Health and Safety Committee, an offer be made to AA for the use of the Hannigan Centre, on a trial basis of 3 months, then ongoing with 3 months' notice from either party.

Nui seconded, and the motion was CARRIED.

A request from Narcotics Anonymous for the use of St Mary's Centre for Saturday (7 pm) and Sunday (7.30 pm) evenings has been received.

Fr Peter advised caution because of possible conflicts with parish requirements such as RCIA, Youth.

Further discussions are to be held, the type of usage is to be clarified. Noted that the use of our facilities by Community Groups is a good thing.

## **NEXT MEETING:**

The next meeting will be in early May after discussions with Fr Barry.

Colleen led us in the Closing Prayer.

The meeting closed at 8.30pm.

## **TASKS.**

<b>Who:</b>	<b>Task:</b>	<b>By:</b>	<b>Completed?</b>
Nui	Rules for the use of the Hannigan Centre by non-parish groups (including Kitchen) from a Health and Safety perspective	May	Done
Doug	Seek nominees for a parish representative on Napier Family Centre	May	C/F
Doug	Discuss a Memorandum of Understanding with Greenmeadows School for the continued use of St Mary's car park as a drop off and pick up area for school pupils.	May	Done
Doug	Eco Audit recommendations and Expo for New Parishioners to be on the agenda for the next PPC meeting after Fr Barry's arrival	May PPC meeting	Done
Doug	Commence early work on Annual Report	May	C/F