



The Catholic Parish of Napier
Te Pārihi Katorika ki Ahuriri

MEETING OF THE PARISH PASTORAL COUNCIL

CPoN Meeting Room

Sunday, 29 November 2015

2:45pm – 4:30pm

Members of the Parish Pastoral Council:

Colleen Fouhy

Elly Govers

Kaye Lafferty

Craig Lewis

Andrew Cowan

Nui O'Malley (apology)

Keryn Powell

Clare Shirkey

Ruth Smithies

Alasdair Williamson

Fr Mike Wooller sm

Fr Peter Head sm

Invited: Rhondda Poon

Jonathan Bissell for Rhondda's part of the meeting

AGENDA

- 1. Welcome, especially to Rhondda Poon and Andrew Cowan**
- 2. Preparation for the Formation meeting on 14 February 2016 – Rhondda Poon**

Rhondda explained the strategic planning process. A parish needs a plan and structures. The planning process is the next step in the formation of the leadership of this parish. Communication is incredibly important and needs to be structured. Strategic plan will have shared mission and focus. We are going to come out with draft vision, draft mission, agreement on some key areas of focus, and the appointment of a smaller team to take the next steps. Preparation that is being done: Need an overview of who we are in Napier, and in our parish (benchmark data on what our community actually looks like). Parish profile is being prepared – statistics. Review 2014 survey – what can we use from that data for the strategic plan. We also, as PPC members, are to look at: what are our expectations of a strategic plan? Any further thoughts from 2014 survey? Thoughts about vision and mission – what would it look like if it was successful? What should we do? Rhondda has templates, which she would like us to look at, answer and get back to her by Jan 22nd. Would be helpful and would speed the process up without cutting corners. From the parent plan we will get the strategic plan, which will need the financial and liturgy strategies for the future, also the communications strategy.

3. **Faith sharing – Clare.** The Lord is my Shepherd. Where is he leading us? Is it somewhere that we want to go, or expect to go?

4. **Approval of Minutes of PPC meeting 4 October 2015 (sent by e-mail 29 October 2015)**

9F: remove. Moved that amended minutes be accepted Elly/Colleen. Carried.

5. **Matters arising from Minutes of PPC meeting 4 October**

Item 1: review of job descriptions: all employees approached, nothing needed to be changed. Review will now happen early next year – February.

Item 9e: meeting dates have been advertised in advance

6. **Correspondence:** **Inward** Fr Mike **Outward** Nil

7. **Information and reports from leadership groups**

- a. Finance Committee minutes
 - i. 20 October 2015
 - ii. 17 November 2015

Building situation: just “sitting” at the moment - more prudent to wait until after Feb 14th. Also gives St Pat's time to look at the vacant area.

No finance to begin anything at the moment. Currently running at a deficit – need to address a few things. Informal finance meeting Tues 8th to look at the budget.

Discussion of financial resources, particularly for youth.

Discussion on communication, strategy and roles, which will need to be clarified at or shortly after the formation meeting on Feb 14th. We would like to be part of any decisions. We would like to see a summary each meeting. Elly to take up with Jonathan.

Concern expressed about the time taken to discuss these minutes.

- b. Report of Formation meeting 8 November 2015 will be available for March 2016 PPC meeting.

8. **2016 meeting dates:**

- a. Sunday 14 February 1:30-4:30pm: Formation with other Leadership groups; Vision and Strategic Planning
- b. Sunday 13 March 2:45-4:30: invite Chris Marwick
- c. Sunday 10 April 2:45-4:30
- d. Sunday 1 May 2:45-4:30 (note: 8 May Mother's Day; 15 May Pentecost)
- e. Sunday 12 June 2:45-4:30
- f. Sunday 10 July 2:45-4:30
- g. Sunday 14 August: 2:45-4:30
- h. Sunday 11 September: 2:45-4:30
- i. Sunday 9 October: 2:45-4:30
- j. Sunday 13 November (Formation?)
- k. Sunday 4 December (TBC): 2:45-4:30

Comment that if someone is invited, try to make it more integral to the meeting, rather than having the invitee outside of the meeting. Utilise the template David suggested? Kaye happy to do some work on this. Do we need to change the order of agenda items, to ensure that important work is done, rather than having time taken up with discussing less important material? Elly will look at this. Meetings to be held in the Parish Centre in future.

9. General business:

- a. Laudato Si' – next steps – Written report from Ruth. Question to the PPC: Does the PPC support what is planned? If so, should it find a place in our Pastoral Plan (to be)?

All agreed that yes, we do support it, and yes, it should find a place in our pastoral plan. Needs to be in our preparation for the 14th.
Planning starts next Sunday – a small group has expressed interest.

- b. Jubilee of Mercy – Fr Peter:

Question to the PPC: What should we do in our parish and who will lead it/do it?

Archdiocese has produced a resource pack – being sent to Ruth. Also a letter from the bishops being read on Sunday. Need to do something for Lent. A number of things have to happen outside this group, as we aren't meeting again until March. Lent is early – 2nd week of Feb. Fr Peter will spearhead this, with support. 1st October is the 90th anniversary of Suzanne Aubert's death – suggested that we combine with a pilgrimage to Jerusalem, as part of year of mercy?

- c. Adult Education and Formation in 2016 – Fr Mike
- d. Christmas Crib appeal: asked to nominate a charity. Suggestion: Prisoner's families? Women's refuge? Women's refuge – Clare to get into newsletter
- e. Resignation Fr Mike
- f. 13th Dec - potluck - at the Parish Centre. 6pm onwards.

CLOSING PRAYER - Alasdair

PLEASE NOTE THESE MINUTES WILL NOT BE FORMALLY ACCEPTED BY THE PPC UNTIL IT MEETS AGAIN IN MARCH 2016.

THEREFORE THESE MINUTES ARE TO BE SEEN AS IN 'DRAFT' FORM.